

प्रेषक,

शिक्षा निदेशक (उच्च शिक्षा)
शिक्षा डिग्री सेवा अनुभाग,
उत्तर प्रदेश, प्रयागराज।

सेवा में,

प्राचार्य,
समस्त राजकीय महाविद्यालय,
उत्तर प्रदेश।

पत्रांक: डिग्री सेवा/ 8236 / 2021-22 दिनांक : 26 / 11 / 2021

विषय:-कैरियर एडवान्समेंट योजना अन्तर्गत विभिन्न अकादमिक स्तरों में प्रोन्नति हेतु आवेदन आमंत्रित किये जाने के सम्बन्ध में।

महोदय,

उपर्युक्त विषय के सम्बन्ध में अवगत कराना है कि राजकीय महाविद्यालयों में कार्यरत प्रवक्ताओं को कैरियर एडवान्समेंट योजना अन्तर्गत विभिन्न अकादमिक स्तरों (लेवल-11, 12, 13A एवं 14) में प्रोन्नति हेतु आवेदन पत्र महाविद्यालय की IQAC द्वारा UGC के विनियमों तथा संगत शासनादेशों के आलोक में परीक्षण कराते हुए अपनी स्पष्ट संस्तुति सहित इस कार्यालय को दिनांक 10.12.2021 तक उपलब्ध कराना सुनिश्चित करें जिससे छानबीन-सह-मूल्यांकन समिति/चयन समिति द्वारा समयान्तर्गत परीक्षण कराकर अग्रेतर कार्यवाही की जा सके।

भवदीय,



डा० (अमित भारद्वाज)

शिक्षा निदेशक (उ०शि०), उ०प्र०,

प्रयागराज।



कैरियर एडवान्समेन्ट योजनान्तर्गत प्रोन्नति हेतु आवेदन पत्र भरने के लिए दिशा निर्देश

- असिस्टेन्ट प्रोफेसर, जिनकी अर्हता तिथि 28 मई, 2015 के पूर्व है वे यू0जी0सी0 रेगुलेशन 2000 (नॉन ए0पी0आई0) के अनुसार से फार्म भरेंगे।
- असिस्टेन्ट प्रोफेसर, जिनकी अर्हता तिथि 28मई, 2015 के बाद परन्तु 10 जुलाई, 2016 के पहले है वे यू0जी0सी0 रेगुलेशन (द्वितीय संशोधन) 2013 (कैपिंग) के अनुसार फार्म भरेंगे।
- असिस्टेन्ट प्रोफेसर, जिनकी अर्हता तिथि 10 जुलाई, 2016 के बाद परन्तु 28 जून, 2019 के पहले है, वे यू0जी0सी0 रेगुलेशन (चतुर्थ संशोधन) 2016 के अनुसार फार्म भरेंगे।
- असिस्टेन्ट प्रोफेसर, जिनकी अर्हता तिथि 28 जून, 2019 के बाद है, वे यू0जी0सी0 रेगुलेशन 2018 के अनुसार फार्म भरेंगे।
- सभी एसोसिएट प्रोफेसर, शासनादेश संख्या-1607/सत्तर-1-2021-16(43)/2021 दिनांक-01.11.2021 के अनुक्रम में यू0जी0सी0 रेगुलेशन 2018 के अनुसार फार्म भरेंगे।
- फार्म उच्च शिक्षा निदेशालय द्वारा स्वीकृत प्रारूप पर ही स्वीकार किये जाएंगे।
- फार्म 02 मूल प्रतियों में स्वीकार किये जाएंगे।
- फार्म स्पायरल बाईंडिंग/बाईंडिंग कराकर ही स्वीकार्य होंगे।
- फार्म अर्हता दिनांक से 03 माह पूर्व भरे जा सकते हैं।
- फार्म यू0जी0सी0 विनियमों की अर्हताओं के आधार पर भरे जा सकते हैं।
- सभी प्रमाणित प्रतियां साफ और दृष्टिगोचर होनी चाहिए, ताकि मुद्रित अक्षर दिखायी पड़े।
- सभी प्रपत्रों पर पेज नम्बर अनिवार्य रूप से होना चाहिए और फार्म के इंडेक्स पर भरा होना चाहिए।
- स्कैन की हुई कॉपी स्वीकार नहीं की जाएगी।
- सभी अकादमिक प्रमाण-पत्र स्वप्रमाणित होना चाहिए।
- फार्म के साथ अन्य सभी आवश्यक पत्रजात या तो मूलरूप में या प्राचार्य/आई0क्यू0ए0सी0 द्वारा प्रमाणित रूप से संलग्न किये जाएंगे।
- फार्म के सभी पृष्ठों पर आई0क्यू0ए0सी0 के हस्ताक्षर आवश्यक हैं।
- स्टेज-2(अकादमिक लेवल-11)/स्टेज-3(अकादमिक लेवल-12)/स्टेज-4 (अकादमिक लेवल-13 ए) वेतनमान प्राप्त होने का शासन का आदेश एवं प्राचार्य द्वारा वेतन निर्धारण के साथ प्रमाणित रूप से लगा होना चाहिए।
- शिक्षकों के लिए अध्यापन कार्य सर्वाधिक महत्वपूर्ण है अतः प्राचार्य एवं आई0क्यू0ए0सी0 द्वारा शिक्षण से सम्बन्धित प्रमाण-पत्र निर्गत करते समय समय-सारिणी तथा यू0जी0सी0 के विनियमों के अन्तर्गत शिक्षण के कार्यभार का ध्यान रखा जाना चाहिए। शिक्षण की समय-सारिणी आई0क्यू0ए0सी0 एवं प्राचार्य द्वारा प्रमाणित होना चाहिए।
- कैटे0-1 एवं कैटे0-2/क्रियाकलाप-1 एवं क्रियाकलाप-2 के प्रमाण पत्र आई0क्यू0ए0सी0 एवं प्राचार्य द्वारा प्रमाणित होना चाहिए।

- ओरिएन्टेशन कोर्स, रिफ्रेशर कोर्स, शार्ट टर्म कोर्स इत्यादि यू0जी0सी0 द्वारा मान्यता प्राप्त एच0आर0डी0सी0, पं0 मदन मोहन मालवीय नेशनल मिशन ऑन टीचर्स ट्रेनिंग, एवं SWAYAM के केन्द्रों द्वारा किया गया होना चाहिए।
- फार्म पर ए0पी0आई0 की गणना आई0क्यू0ए0सी0 द्वारा लिखित एवं प्रमाणित होनी चाहिए।
- किसी जर्नल में शोध पत्र प्रकाशन का रीप्रिन्ट लगा होना चाहिए जिसमें जर्नल का मुख पृष्ठ, आई0एस0एस0एन0 नम्बर, यू0जी0सी0 लिस्ट नम्बर, प्रकाशन तिथि, अनुक्रमणिका अवश्य शामिल होना चाहिए। केवल सारांश मान्य नहीं होगा। थामसन रॉयटर्स की सूची के अनुसार निर्धारित प्रभाव कारक (इम्पैक्ट फैक्टर) ही मान्य होंगे।
- किसी संपादित पुस्तक में अध्याय / पुस्तक प्रकाशन का रीप्रिन्ट लगा होना चाहिए जिसमें पुस्तक का मुख पृष्ठ, आई0एस0बी0एन0 नम्बर, प्रकाशन तिथि, अनुक्रमणिका अवश्य शामिल होना चाहिए।
- आईसीटी के माध्यम से शिक्षण क्रियाकलाप का स्पष्ट उल्लेख (चार चतुर्थांश में क्रेडिट अंको के साथ) किया जाना चाहिए।
- शोध मार्गदर्शन(पीएच0डी0/एम0फिल0/स्नातकोत्तर शोध प्रबन्ध) के सम्बन्ध में विश्वविद्यालय द्वारा निर्गत प्रमाण पत्र ही मान्य होगा।
- शोध परियोजना का संस्तुति पत्र एवं समापन प्रमाण पत्र संलग्न होना चाहिए।
- यदि अर्हता अवधि कई महाविद्यालयों में व्यतीत हुआ है तो संबन्धित अवधि का प्रमाण-पत्र संबन्धित महाविद्यालय द्वारा निर्गत होना चाहिए। ।
- विभिन्न महाविद्यालयों में स्थानान्तरण का शासनादेशों तथा प्रभार प्रमाण-पत्रों के साथ पूरा उल्लेख होना चाहिए।
- यदि अर्हता अवधि में किसी प्रकार का अवकाश लिया है तो उसके स्वीकृति पत्र सहित समस्त अभिलेख लगाना आवश्यक है।
- यदि सेवा में आने के पश्चात् नाम परिवर्तन हुआ है तो उसके समस्त अभिलेख लगाना आवश्यक है।
- पूर्व सेवा जोड़कर के कैरियर एडवान्समेंट के लाभ हेतु पूर्व सेवा के समस्त अभिलेख (पूर्व सेवा में नियुक्ति, नियमानुसार पूर्व सेवा छोड़े जाने का साक्ष्य, पूर्व सेवा का प्रमाणित वेतन, पूर्व सेवा की सेवा पुस्तिका की सम्बन्धित प्राचार्य द्वारा प्रमाणित प्रति, वर्तमान सेवा की सेवा पुस्तिका की प्रमाणित प्रति) आवश्यक रूप से लगाना होगा।

Dept of Higher Education, U.P.
CAREER ADVANCEMENT SCHEME (CAS)

PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR, PROFESSOR IN COLLEGES.

(As per revised guideline of UGC notified in Gazette of India, Part III, Section-4, No-271 dated 18 July 2018 and U.P. Govt. Order No. 600/Satter-I-2019-16(114)/2010 dated 28-06-2019)

Application for Assistant Professor Stage-II (Academic Level 10 to 11) /

Assistant Professor Stage-III (Academic Level 11 to 12)/

Associate Professor Stage-IV (Academic Level 12 to 13A)

Professor Stage-V (Academic Level 13A to 14)

PART-I :PERSONAL DATA

(To be filled up by the Assistant Professor/Associate Professor/ Professor)

	Application for the promotion of (please ✓)		<input type="checkbox"/> Assistant Professor Stage-II (AL-10 to 11) <input type="checkbox"/> Assistant Professor Stage-III (AL-11 to 12) <input type="checkbox"/> Associate Professor Stage-IV (AL-12 to 13A) <input type="checkbox"/> Professor Stage-V (AL-13A to 14)
01	Name (in BLOCK Letters)	:	
02	Father's/Mother's Name/Husband Name	:	
03	Department/Subject	:	
04	Mobile number		
05	Email ID		
06	College Name & Address		
07	Website		
08	College NAAC Grade and date of validity		
09	Current Designation and Academic Level and pay (Attach all the CAS promotion orders)	:	Pay..... Academic Level.....
10	Date of first Joining as regular (in Govt. College of U.P.)(attach joining letter)	:	
11	Which position and Academic Level (11, 12, 13A, 14) are you an applicant under CAS?	:	
12	Date of eligibility for promotion	:	
13	Order number and date of last promotion (if applicable)		
14	Assessment period		From.....to.....
15	Date of required RC/OC/ short term course as per UGC regulation 2018, Part-II of this form		

16	Date of award of (Date is Considered as displayed on degree or Approved by EC of University, Proof to be attached) Ph.D. is an essential qualification for promotion in Academic Level 13A (Page 81 of UGC regulation 2018)	:	Professional degree..... M.Phil..... Ph.D.....			
17	Date and Place of Birth	:Place of Birth.....			
18	Sex	:	Male <input type="checkbox"/> Female <input type="checkbox"/>			
19	Nationality	:				
20	Indicate whether belongs to SC/ST/OBC category	:				
21	Address Postal	:	Distt.....State.....Pin Code.....			
22	Address Permanent	:	Distt.....State.....Pin Code.....			
23	Academic Qualifications:- (High School till Post Graduation) :					
24	Examinations	Name of the Board / University	Year of Passing	Division/ Class/ Grade	Subject/s	Rank and Remark if any
	Matriculation/ High School					
	Intermediate (10 + 2)					
	B.A. / B.Sc. / B.Com. / & equivalent					
	M.A. / M.Sc. / M.Com. / & equivalent					
	Other, if any					
25	Research Degree(s) :					
	Degrees	Title			Date of Award	University
	M.Phil.					
	Ph.D. / D.Phil.					
	D.Sc. / D.Litt.					
	Others (Please Specify)					
26	Particulars of NET/JRF/SLET/GATE etc					
	Name of the Test	Name of the test conducting body	Month and Year	Roll No.	Subject	Score, where applicable

27 Service Record:(Attach all the transfer orders and joining relieving certificate)

Sr. No.	Post/ Designation	Name of College	Date of		Pay Scale/ Pay Band & AGP	Reason of leaving	Major achievement
			Joining	Leaving			

28	Period of teaching experience	:	
	a) P.G. Classes (in years)	:	
	b) U.G. Classes (in years)	:	
29	Research Experience excluding years spent in M.Phil. / Ph.D. (in years)	:	
30	Fields of Specialisation under the Subject / Discipline (if any)	:	

Signature of faculty:.....

Name:.....

Designation:.....

PART-II

CAREER ADVANCEMENT SCHEME (CAS)

(PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR, PROFESSOR IN COLLEGES.)

Assessment Period.....Stage.....

31-Eligibility and Criteria for CAS Promotion:(as specified in Clause 6.4(B) of UGC Regulation 2018)

Stage-I	<i>Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)</i>	Proof page no
Eligibility	<p>(i) Assistant Professors who have completed four years of service and having a Ph.D. degree or five years of service and having a M.Phil. / PG Degree in Professional Courses, such as LLM, M.Tech., M.V.Sc., M.D., or six years of service for those without Ph.D./M.Phil./ PG Degree in Professional courses.</p> <p>(ii) Attended one OC of 21 days on teaching methodology</p> <p>(iii) Completed one RC / Research Methodology Course OR Any two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning- Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration, OR Completed one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course during the assessment period.</p>	
CAS Promotion Criteria	<p>(i) He/she gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least 3/4/5 of the last 4/5/6 years of the assessment period as the case may be, as specified in Appendix II, Table 1,</p> <p>(ii) <i>The promotion is recommended by a screening-cum-evaluation committee.</i></p>	Part-III

Stage-II	<i>Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)</i>	Proof page no
Eligibility	<p>(i) Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale</p> <p>(ii) Any two of the following in the last five years of Academic Level-11/ Senior Scale: Completed courses/programmes from among the categories of Refresher Courses/Research Methodology course/Workshops/Syllabus Up Gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programme/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes of at least two weeks (ten days) duration OR Completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed MOOCs course in the relevant subject (with e-certification); or contribution towards development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conducting of a MOOCs course during the period of assessment.</p>	
CAS Promotion Criteria	<p>(i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least 4 of the last 5 years as prescribed in Appendix II, Table 1</p> <p>(ii) <i>The promotion is recommended by a screening-cum-evaluation committee.</i></p>	Part-III

Stage-III	<i>Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)</i>	Proof page no
Eligibility	<p>(i) completed Three years of service in (Selection Grade/Academic Level 12)</p> <p>(ii) A Ph.D. degree in subject relevant /allied/relevant discipline</p> <p>(iii) Any one of the following RC/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration OR Two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with e-certification); or contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.</p>	
CAS Promotion Criteria	<p>(i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least 2 of the last 3 years as prescribed in Appendix II, Table 1</p> <p>(ii) <i>The promotion is recommended by the selection committee in accordance with these Regulations.</i></p>	Part-III

Stage-IV	<i>Associate Professor (Academic Level 13A) to Professor (Academic Level 14)</i>	<i>Proof page no</i>
Eligibility	(i) completed Three years of service in (Academic Level 13A)	
	(ii) A Ph.D. degree in subject relevant /allied/relevant discipline	
	(iii) A minimum of 10 research publications in peer reviewed/UGC listed/CARE listed journals out of which three research papers shall be published during the assessment period.	
	(iv) A minimum of 110 research score as per Appendix II, Table 2	
CAS Promotion Criteria	(i) The teacher gets 'satisfactory' or 'good' grade in the annual performance assessment reports of at least 2 of the last 3 years of the assessment period as per Appendix II, Table 1 and at least 110 research score as per Appendix II, Table 2	Part-III
	(ii) The promotion is recommended by the selection committee constituted in accordance with these Regulations.	

PART-III

CAREER ADVANCEMENT SCHEME (CAS)

PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR, PROFESSOR IN COLLEGES.)

Assessment Period.....Stage.....

32. Assessment Criteria and Grading of Activity for College Teachers

(as specified in Clause 6.1 and Appendix II, Table 1 of UGC Regulation 2018)

(Please see detailed instructions in UGC- Gazette of India, Part III, Section-4, No-271 dated 18-7-2018)

Serial number	Nature of activity	Grading Criteria	Assessment period.....						Annexure No	Page No
			Proof required	Academic year.....	Academic year.....	Academic year.....	Academic year.....	Academic year.....		
1	Teaching (Writeteaching percentage) (as the case may be) in academic year column of concerned category, applicable for you. Assessment must based on evidence produced by the teacher.)									
	Teaching: (Number of classes taught/total classesassigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	<ul style="list-style-type: none">80% & above - GoodBelow 80% but 70% & above- SatisfactoryLess than 70% - Not satisfactory	Certified copy of Proof of related activity							
	Overall grading in activity at serial no 1 given by IQAC									
2	Involvement in the University/College students related activities/ research activities (Write name of activities (as the case may be) in academic year column of concerned category, applicable for you. Assessment must based on evidence produced by the teacher.)									
A	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.	Good - Involved in at least 3 activities Satisfactory - 1-2 activities Not-satisfactory - Not involved / undertaken any of the activities Note: Number of activities can be within or across thebroad categories of activities	Certified copy of Administrative responsibilities assigned and work done							
B	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.		Certified copy of duties assigned and work done in each year							
C	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.		Certified copy of dutyassigned and work done in each year							
D	Organizing seminars/ conferences/ workshops, other college/university activities.		Certified copy of Proof of organizing activity in each year							
E	Evidence of actively involved in guiding Ph.D students		Certified copy of Proof of guidance							
F	Conducting minor or major research project sponsored		Certified copy of Proof of							

	by national or international agencies.		project & sponsorship								
G	At least one single or joint publication in peer-reviewed or UGC list of Journals.		Proof and reprint of publication as per UGC regulation 2018								
	Overall grading in activity at serial no 2 given by IQAC										
Overall Grading in the annual performance assessment reports of the year approved by IQAC											
Signature of the IQAC members											
Overall Grading in the annual performance assessment reports of the year Approved by Screening/selection committee											
Signature of the Screening/selection committee											

Overall grading Calculation-

- **Good:** Good in teaching and satisfactory or good in activity at Sl.No.2.
- **Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.
- **Not Satisfactory:** If neither good nor satisfactory in overall grading
- **Overall grading required for Promotion:** Good/Satisfactory required during assessment period as prescribed in Part-II

Note:

- For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation *shall be excluded from the grading assessment*. The teacher *shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment* to arrive at the grading of the teacher.
- The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

33. ACADEMIC/ RESEARCH ACTIVITY

(Applicable only for promotion of Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

NOTE :-

- This is to be filled as per Appendix II, Table 2 of UGC Regulations 2018
- Wherever the research contribution is jointly made, the API scores should be shared between the contributors as per the formula provided in the NOTES of Appendix II, Table 2 of UGC Regulations 2018.
- The self-assessment score will be based on verifiable criteria and will be finalized by the screening cum evaluation committee/selection committee.
- If applicant claim for impact factor and refereed category of journal, It is the duty of applicant to provide a valid proof or Certificate issued by Thomson Reuters, If applicant not attached proof, minimum marks of the category award to applicant)
- The combined research score from the categories of 5(b) Policy Document and 6 Invited lecture/Resource Person /Paper presentation shall have an upper capping of **thirty percent** of the total research score of the teacher concerned.
- The research score shall be from the minimum of **three categories** out of six categories.

I : Research papers (Journals, etc)

S.N.	Title with page no.	Journal Name	UGC Sr. No/CARE list No.	Year	ISSN No.	Impact factor as per Thomson Reuters	Total No of authors	Whether you are the First/ Principal / corresponding author / supervisor / mentor author	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API-IIIA												

II(a)Publications other than journal articles (books, chapters in books)

S.N.	Title of Book or chapter with page no.	Publisher Detail	Published by International/ National/local Publishers	Year	ISSN/ ISBN No.	Total No of authors	Whether you are the main author	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API-IIIB											

II(b)Translation works in Indian and Foreign Languages

S.N.	Title of Book or chapter with page no.	Publisher Detail	Published by International/ National/local Publishers	ISSN/ ISBN No.	Total No of authors	Whether you are the main author	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API-IIIB										

III:Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**III (a)Development of Innovative pedagogy**

S.N.	Name of Innovative pedagogy	Hyperlink of Innovative pedagogy	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API						

III (b) Design of new curricula and courses

S.N.	Name of new curricula and courses	Hyperlink of the curricula or course	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API						

III (c) Development of MOOCs

S.N.	Title of MOOC	Developed MOOC in 4 quadrants (4 credit) course/lesser credit/per module/content writer/subject matter expert/course coordinator	Hyperlink of MOOCs	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API							

III (d) Development of E-Content

S.N.	Title of E-Content/E-Book	Developed E-Content in 4 quadrants/per module/Contributor/Editor for complete course, paper or e-book	Hyperlink of E-Content/E-Book	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API							

IV(a). Research Guidance

S.N.	Number Enrolled (Attach the detail)	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
Ph. D. (Degree Awarded)						
Ph. D. (Thesis Submitted)						
M.Phil./P.G. dissertation (Degree Awarded)						
Total API						

IV (b) Research Projects completed

S. N.	Title	Funding Agency	Period	Grant/ Amount Mobilized (Rs Lakhs)	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total								

IV (c) Research Projects Ongoing

<i>S. N.</i>	<i>Title</i>	<i>Funding Agency</i>	<i>Period</i>	<i>Grant/ Amount Mobilized (Rs Lakhs)</i>	<i>API Score Claimed</i>	<i>API Score approved by IQAC</i>	<i>Annexure No</i>	<i>Page No</i>	<i>API Score approved by Screening Committee</i>
	Total								

IV (d). Consultancy Project

<i>S.N.</i>	<i>Title</i>	<i>Agency</i>	<i>Period</i>	<i>Amount Mobilized (Rs Lakhs)</i>	<i>API Score Claimed</i>	<i>API Score approved by IQAC</i>	<i>Annexure No</i>	<i>Page No</i>	<i>API Score approved by Screening Committee</i>
	Total API								

V (a). Patents

<i>S.N.</i>	<i>Title of Patent</i>	<i>Detail of Patent (International or National)</i>	<i>API Score Claimed</i>	<i>API Score approved by IQAC</i>	<i>Annexure No</i>	<i>Page No</i>	<i>API Score approved by Screening Committee</i>
	Total API						

V (b). Policy Document(Submitted to an International body/organisation like UNO/UNESCO/World Bank/IMF etc. Or Central Government or State Government)

<i>S.N.</i>	<i>Title of Policy Document</i>	<i>Name of International body/Central Government body /State Government body</i>	<i>API Score Claimed</i>	<i>API Score approved by IQAC</i>	<i>Annexure No</i>	<i>Page No</i>	<i>API Score approved by Screening Committee</i>
	Total API						

V(c) Fellowships/ Awards

S. N.	Name of Fellowships/ Awards	Awarding Agency	Whether international/ National	Honorarium of Award, if any	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API								

VI Invited lectures /Resource Person/ paper presentation in seminars/Conferences/Proceedings

(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.N.	Title of the Invited lectures / papers	Title of Conference / Seminar /workshop etc	Organized by	Sponsored by	Whether International(abroad)/ International(within country)/ National/ State or University level	API Score Claimed	API Score approved by IQAC	Annexure No	Page No	API Score approved by Screening Committee
	Total API									

The parameters listed in Appendix II, Table 2 of UGC Regulations 2018(Research and Academic Activity) shall have following API score claimed by the candidates:-

Sub-Category	API Score Claimed	API Score approved by IQAC	API Score approved by Screening Committee
I. Research papers (Journals, etc)			
II (a) Publications other than journal articles (books, chapters in books)			
II (b) Translation works in Indian and Foreign Languages			
III (a) Development of Innovative pedagogy			
III (b) Design of new curricula and courses			
III (c) Development of MOOCs			
III (d) Development of E-Content			
IV(a) Research Guidance			
IV (b) Research Projects completed			
IV (c) Research Projects Ongoing			
IV (d) Consultancy Project			
V (a) Patents			
V (b) Policy Document			
V(c) Fellowships/ Awards			
VI. Invited lectures /Resource Person/ paper presentation in seminars/Conferences/Proceedings <i>(combined research score from V(b) and VI Shall have an upper capping of 30% of the total score)</i>			
TOTAL			

34	OTHER RELEVANT INFORMATION Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.																																																																																			
35	LIST OF ENCLOSURES: (Please attach the self-attested, copies of certificates, sanction orders, papers etc. wherever necessary)																																																																																			
	<table border="1"> <thead> <tr> <th>Sr. N.</th> <th>Enclosure detail</th> <th>Annexure No</th> <th>Page No</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>				Sr. N.	Enclosure detail	Annexure No	Page No																																																																												
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36	Declaration by the applicant: I certify that the information provided is correct as per records available with the University/College and/or and documents enclosed along with this duly filled CAS preforma.																																																																																			
	<div style="text-align: right;"> Signature of faculty:..... Name:..... Designation:..... </div>																																																																																			
37	Report of Principal and Convenor/Director of IQAC All the document submitted by Assistant Professor/Associate Professor are verified and found authentic. The Overall grading is Good or Satisfactory each year during assessment period, as mentioned the above are correct.																																																																																			
 Name , Signature and Seal of the Principal Name of the college..... Place:..... Date:.....	 Name &Signature of the Convenor/Director of IQAC: Name of the college..... Place:..... Date:.....																																																																																	

	<p><i>N.B.: The individual proforma for CAS promotion duly filled along with all enclosures, will be duly verified and signed in all the pages by the IQAC and shall be placed before the Screening cum Evaluation Committee or Selection Committee for Promotion.</i></p>	
38	<p>In case of the Principal/Convenor IQAC is not satisfied with the reporting by the teacher in the self-appraisal and thus not willing to certify (as mentioned above), then Principal/Director, H.E./Convenor IQAC must record below the reasons in writing for not certifying the reported self-appraisal information as mentioned in PART- II and PART-III (serial no. 31 to serial number 32).</p>	
	<p>..... Signature of the Principal Name of the college..... Place:..... Date:.....</p>	<p>..... Signature of the Convenor/Director of IQAC: Name of the college..... Place:..... Date:.....</p>

Recommendation of Screening-cum-Evaluation/Selection Committee